THE MATTABASSETT DISTRICT

Memorandum

Date: August 29, 2023 Subject: Property Management

Committee August 29, 2023

Meeting Minutes

To: Board of Directors From: Property Management

Committee, and Arthur G.

Simonian, Executive Director

Property Management Committee August 29, 2023 Meeting Minutes

The Property Management Committee met Tuesday, August 29, 2023 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Executive Director, Art Simonian called the meeting to order at 5:15 PM. Present were Committee Chairman James Fallon and Committee Members – Bonnie Anderson, Gerald Daley and Daniel Salerno. There was a quorum. Also present were Board Chairman – John Dunham and Executive Director – Art Simonian.

The following is a summary of the August 29th Property Management meeting:

1) Insurance Broker – The Executive Director mentioned that several insurance brokers have asked to be considered for providing us coverage. The District has been with our current broker, USI for approximately 9 years, with our current coverage ending December 31, 2023. An analysis of current insurance coverage was reviewed and referenced during the meeting. The service provided by USI & Cincinnati Insurance have been good but it would not hurt to explore options with other insurance brokers.

Art had meetings with Brown and Brown located in Rocky Hill and Abbate Insurance in New Haven earlier this week and he provided them with the specifics of our current policies and coverage. The Committee Members were in favor of requesting qualifications and proposals from USI, Brown & Brown and Abbate Insurance.

A follow up meeting will be scheduled for late September.

2) Related Business & Staff Updates - None

Adjournment:

Mr. Fallon moved, no second required, and the committee approved unanimously to adjourn at 5:32 PM.