

Date: June 3, 2024

Subject: Engineering Committee Meeting  
Minutes Thursday, May 30, 2024

To: Board of Directors

From: Engineering Committee and  
Arthur G. Simonian, Executive Director

ALS

**Engineering Committee  
Thursday, May 30, 2024  
Meeting Minutes**

The Engineering Committee met Thursday, May 30, 2024, at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 5:30 p.m. Present was, Committee Members – Bonnie Anderson, Don Naples and Liam Mitchell were in attendance. Also, present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. Also present were Ray Jarema from the town of Berlin Water Control, David Korber from Ameresco, and Robbe Perrin from Decian. There was a quorum.

The May 30th Engineering Committee Meeting was held to discuss:

- 1) **Ameresco Year 2 Report** - Mr. David Korber from Ameresco presented the year – two reports on energy savings and answered several questions. A final report with updated electric rates and adjusted savings will be submitted. Mr. Korber also answered several questions.
- 2) **On-Call Consultant Projects – CDM Smith – Odor Control Equipment Assessment and Improvements Proposal** – Art discussed the odor assessment proposal and cost, answering several questions. An Engineering Committee meeting will be scheduled with the consultant and public to review the proposed project work. The committee consensus was to proceed with the proposal for \$123,000.00 plus other direct charges.
- 3) **South Ash Lagoon Cleaning Project Proposal** – The Ash lagoon cleaning proposal submitted by Butler Construction was discussed. Also, the members discussed past year's bids and change orders for the same project.

**MOTION:** Approve a bid waiver to utilize H.E. Butler Construction of Portland, Connecticut to clean (excavation and debris removal) of approximately 3,500 cubic yards in the amount of \$98,387 and refers this recommendation to the Board of Directors for their review and approval.

**Mr. Naples moved, Mrs. Anderson seconded, and the Committee approved unanimously:**

- 4) Primary Tank No. 2 Auto Skimmers Electrical Equipment** – The proposal submitted by Kovacs construction for Tank #2 was discussed. Art answered several questions on this topic.

**MOTION:** Approve a bid waiver to utilize Kovacs Construction Co. of Oxford, Connecticut to the electrical equipment for the Skimmer Tank #2 project in the amount not to exceed \$91,398 due to long lead times and refers this recommendation to the Board of Directors for their review and approval.

**Mrs. Anderson moved, Mr. Mitchell seconded, and the Committee approved unanimously.**

- 5) Meraki Network Switches** – Mr. Robbe Perrin from Decian, our IT consultant who is under contract with the District, presented the scope of work for the new Meraki network switches. Mr. Perrin answered several questions.

**MOTION:** Approve a bid waiver to utilize Decian of Portland, Connecticut for the Meraki network switch upgrade project in the amount not to exceed \$137,000 and refers this recommendation to the Board of Directors for their review and approval.

**Mrs. Anderson moved, Mr. Mitchell seconded, and the Committee approved unanimously.**

- 6) Berlin Meeting Agenda** – Art discussed the agenda for the proposed meeting with the Berlin Officials, Water Control, EPA, and CT DEEP. It was recommended that the meeting be with technical staff first. Liam recommended requesting years 1, 5, and 10 plan from the Districts, Towns and Mayor's office.

- 7) Trunk Sewer Bridge Crossings Projects** – Art briefly mentioned to project work and schedule.

- 8) Trunk Sewer Rehab Epoxy Coating** – Art briefly mentioned to project work and schedule.

# **THE MATTABASSETT DISTRICT**

Engineering Committee Meeting Minutes

May 30, 2024

Page 3 of 3

## **Memorandum**

- 9) **New Eversource Transmission and Distribution Rates** – Art reviewed new rates with the committee members, that were increasing 68% starting in July after we absorbed a 47% increase in July 2023. This is a total of 146% in one year. We have reached out to CTWEA, Eversource and State Representatives.

- 10) **Related Business and Staff Updates** - None

### **Adjournment:**

Mr. Liam Mitchell moved, no second necessary, and the committee approved unanimously to adjourn at 6:31 PM.

C: Board Members not on the Engineering Committee