

Date: September 9, 2021

Subject: Agenda – Monday,
September 20, 2021 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **Remote Meeting, phone option:** *(please mute phone)*

Dial: 1 (646) 749-3122 Access Code: 443-484-669

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

➤ **Remote Meeting, online option:** *(must have microphone capability)*

<https://global.gotomeeting.com/join/443484669>

Public Speakers

AGENDA

Roll Call

1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by oral declaration from its membership:
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
 - d. Treasurer
 - e. Deputy Treasurer

Public Speakers

	<u>Pages</u>
2. Minutes of the meeting of August 16, 2021	1 - 3
3. Treasurer's Report	4 - 12
a. Receipts & Expenditures – Fiscal Year 21-22	5 - 6
b. Operating Fund Statement of Income	7
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5. Check Register Report - August 2021 (fiscal years 20-21 & 21-22)	17 - 20
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a. Monthly Report	21 - 28
b. Safety/Energy Report	29

- c. Operational Profile 30 - 33
- d. Monthly Flows & Rainfall for the Past Two Years 34
- e. Effluent Quality 35
- f. Nitrogen Graph 36
- g. Maintenance Graph 37
- h. Executive Director & Staff Action Items:
 - 1. Checkbook Analysis
 - 2. Cash Flow Analysis
- 7. Committee Reports:
 - a. Engineering – (purple)
 - b. Finance – (pink)
 - 1. Capital Non-Recurring (CNR) Budget Carryover
 - c. Human Resources
 - d. Property Management – (blue)
 - e. Public Relations – (purple, combined with Engineering)
- 8. Counsel's Report
 - a. Executive Session
- 9. New Business
 - a. Committee Assignments
 - a.1. Finance Committee
 - a.2.
 - 1. Engineering Committee
 - 2. Human Resources Committee
 - 3. Property Management Committee
 - 4. Public Relations Committee
 - a.3. Board Clerk – Executive Director, Arthur G. Simonian
- 10. Communications
- 11. Adjournment

The next meeting of The Mattabasset District will be held on **Monday, October 18, 2021 at 7:00 p.m.** in the Administrative Building, Cromwell, Connecticut.