## Memorandum

# THE MATTABASSETT DISTRICT

Date: September 16, 2024

Subject: Agenda - Monday, Sept. 16, 2024

@ 7:00 PM - Board Meeting

**To:** Board of Directors

From: Arthur G. Simonian, Executive Director

### AGENDA

- 1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by oral declaration from its membership:
  - a. Chairman
  - b. Vice-Chairman
  - c. Secretary
  - d. Treasurer
  - e. Deputy Treasurer

### **Public Speakers**

#### Roll Call

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	h. Executive Director & Staff Action Items	

- 1. Checkbook Analysis
- 2. Cash Flow Analysis

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- 6. Committee Reports
  - a. Engineering (purple)
  - b. Finance (pink)
  - c. Human Resources
  - d. Property Management (blue)
  - e. Public Relations
- 7. Counsel's Report
- 8. New Business
  - a. Committee Assignments
    - a1. Finance Committee
    - a2. 1. Engineering Committee
      - 2. Human Resource Committee
      - 3. Property Management Committee
      - 4. Public Relations Committee
    - a3. Board Clerk Executive Director, Arthur G. Simonian
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday**, **October 15**, **2024** at **7:00 PM**, in the Administration Building, Cromwell, Connecticut.