

Date: July 21, 2021

Subject: **Agenda - Monday,
July 26, 2021 @ 7:00 PM
Board Meeting - AMENDED**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of June 21, 2021	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 20-21	6 - 7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 17
4. Check Register Report – June, 2021	18 - 21
5. Staff Reports	22 - 37
a. Monthly Report	22 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. 20 years of Flow Data added to budget spreadsheet	
6. Committee Reports	
a. Engineering – (purple)	
1. On-Call Scheduled & Emergency Services Bid 2122-23	
2. Trunk Line Sewer Evaluation	
b. Finance – (pink)	
1. Budget Transfer for FY 2021	
2. Budget Transfer for FY 2022	
3. Capital Non-Recurring (CNR) Budget Transfer	
4. Bid Waiver for Final Clarifier #4	

- c. Human Resources – (yellow)
 - 1. Executive Director’s Annual Evaluation
 - 2. Non-Bargaining Personnel Policy
- d. Property Management
- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
 - a. Reserve Capacity
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District Board will be held on **Monday, August 16, 2021 at 7:00 PM**, in the Administration Building, 245 Main Street, Cromwell CT, 06416.