**THE MATTABASSETT DISTRICT** | ***Memorandum***

***Date:*** November 10, 2025

***Subject:*** **Monday, November 17, 2025 @ 7:00 PM Board Meeting Agenda**

***To:*** Board of Directors

***From:*** Arthur G. Simonian, Executive Director

## AGENDA

Public Speakers

Roll Call


| | | Pages |
|---|---|---|
| 1. | Minutes of the meeting of October 20, 2025 | 1 - 3 |
| 2. | Treasurer's Report | 4 - 11 |
| | a. Receipts & Expenditures | 5 |
| | b. Operating Fund Statement of Income | 6 |
| | c. Cash Flow Graph | 7 - 9 |
| | d. Investment Schedule | 10 |
| | e. Investment Bank Distribution | 11 |
| 3. | Budget Statement | 12 – 16 |
| 4. | Check Register Report – October 2025 | 17 - 22 |
| 5. | Staff Reports | 23 - 40 |
| | a. Monthly Report | 23 - 30 |
| | b. Safety/Energy Report | 31 |
| | c. Operational Profile | 32 - 36 |
| | d. Monthly Flows & Rainfall Data for the Past Two Years | 37 |
| | e. Effluent Quality Graph | 38 |
| | f. Nitrogen Graph | 39 |
| | g. Maintenance Graph | 40 |
| | h. Executive Director & Staff Action Items | |
| | 1. Checkbook Analysis | |
| | 2. Cash Flow Analysis | |
| 6. | Committee Reports | |
| | a. Finance (pink) | |
| | b. Assessment Planning (green) | |
| 7. | Counsel's Report | |

8. New Business

9. Communications

10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday December 15, 2025 at 5:30 PM,** in the Administration Building in Cromwell, Connecticut.