THE MATTABASSETT DISTRICT **Memorandum**

Date:	November 6, 2025	Subject:	Assessment Planning Committee Meeting **November 5, 2025**
To:	John Dunham – Chair, Doug Sienna, Gerald Daley, and Daniel Salerno	From:	Arthur G. Simonian, Executive Director AGS

Assessment Planning Committee
Wednesday, November 5th, 2025

The Assessment Planning Committee met Tuesday, November 5th, 2025, at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 6:03 p.m. Present was Chairman, John Dunham, and Committee Members – Doug Sienna, Daniel Salerno and Gerald Daley. Also present, Executive Director Art Simonian and guest Board Member Joseph Corlis.

The November 5th Assessment Planning Committee Meeting was held to discuss:

AGENDA

1) Reserve Capacities for NB, Berlin, Middletown, Cromwell, MDC discussion and review impact to budget assessments. Analyze reserve and secondary treatment exceedances from communities.

Summary:

The committee reviewed the reserve capacity allocations for member towns (New Britain, Berlin, Middletown and Cromwell). They plan to update reserve capacity figures by 2030-2031, aligned with bond expirations and financial covenants. There was also a discussion on how town wastewater flows (average and peak) impact budget allocations and debt service. There was a proposal for periodic meetings (a few times per year) to prepare for revisions before 2028-2029.

2) Committee Purpose and Mission Statement-Discussion and Comments

Summary:

Towns will submit updated growth projections and inflow/infiltration (I&I) data after requesting by Mattabassett in 2029. There was a debate on whether

to impose penalties for exceeding flow allocations. Recognition that dry weather has reduced current flow levels.

The committee met to review progress on wastewater reserve capacity planning, budget forecasting, and the upcoming NPDES permit renewal. The committee also received word from the DEEP, after a three-year, delay and plans to meet with them early next year to discuss permit renewal and our comments.

3) Other business staff updates

Members were reminded to fill out direct deposit forms.

Ad Hoc Committee meeting is scheduled for November 7th at 2 p.m. at the District to discuss flow issues.

Adjournment:

Mr. Gerald Daley moved, no second necessary, and the committee approved unanimously to adjourn at 6:30 PM.